

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH

Joint Parish Council

Clerk to the Council: Mr S C Blackburn, Spring Cottage, Hares Lane, Westhall, Halesworth, IP19 8RG

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Councillors are summoned to a meeting of Shadingfield, Sotterley, Willingham and Ellough Joint Parish Council to be held at **SHADINGFIELD VILLAGE HALL** on **WEDNESDAY 26th JULY 2023** starting at 7.00 pm.

Please note that this meeting is one week later than the scheduled meeting date.

Members of the public, proprietors of businesses and the press are welcome to attend.



Steve Blackburn
Clerk to the Council
19 July 2023

AGENDA

1	Apologies for absence
2	Declarations of interests personal or prejudicial to items on this agenda and requests for dispensations
3	To sign as an accurate record the minutes of the meeting held on 21 June 2023
4	To declare the meeting open for questions and comments from members of the public
5	Chair's Report
6	Reports: (a) County Councillor, (b) District Councillor and (c) Police
7	Correspondence – circulated items that Councillors may wish to discuss
8	Planning: (a) To consider planning applications received since the last meeting including any received after publication of the agenda (b) Updates on previously considered applications: DC/23/0891/FUL – Hill Farm Barn –Application permitted DC/23/2230/AGO – Irrigation Reservoir - Prior approval granted
9	Finance: (a) To note the financial situation and bank reconciliation as at 31 May 2023 (b) To authorise payment for Clerk's use of home as office for 2022 and to note payment for 2023 (c) To approve payment of outstanding invoices (d) To consider and, if agreed, to progress registration for Internet Banking
10	To consider the report of the Council's Internal Auditor and any recommendations made
11	To consider and, if agreed, to re-appoint Suffolk Association of Local Councils as the Council's Internal Auditor for 2023/2024
12	Review of the effectiveness of the Council's systems of internal control (a) Review and approve the Council's internal control statement and the extent of reporting for 2022/23 (b) Review and approve the Council's analysis of risks and mitigation actions
13	To consider the Annual Governance and Accountability Report for 2022/2023 and to complete the appropriate declarations, specifically: Governance Statement and Accounting Statements
14	To receive a report on the Clerk's review of the Council's Governing Documents and Policies
15	Road Safety – Speed Indicator Devices: Update
16	Cemetery and Chapel
17	Village Matters: (a) Complaint of abandoned cars at Shadingfield Fox (b) To confirm the date of the next litter pick (c) Future articles for Sheaf Magazine (d) Playing field (e) Update re offer of full fibre broadband in Shadingfield (if any)
18	Requests for items to be placed on the next agenda
19	Date of Next Parish Council Meeting: Wednesday 20th September 2023 There is no planned meeting in August