

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH

Joint Parish Council

Clerk to the Council: Mr S C Blackburn, Spring Cottage, Hares Lane, Westhall, Halesworth, IP19 8RG

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Councillors are summoned to the Annual Parish Council Meeting of Shadingfield, Sotterley, Willingham and Ellough Joint Parish Council to be held at **SHADINGFIELD VILLAGE HALL** on **WEDNESDAY 15th MAY 2024** at approximately 7.00 pm, following conclusion of the Annual Parish Meeting.

Members of the public, proprietors of businesses and the press are welcome to attend.



Steve Blackburn
Clerk to the Council
8 May 2024

AGENDA

1	Election of a Chairman of the Parish Council for the year 2024/2025
2	To receive a Declaration of Acceptance of Office from the new Chair of the Council
3	Apologies for absence
4	Declarations of Interest personal or prejudicial to items on this agenda and Requests for Dispensations
5	Appointment of a Vice Chairman of the Parish Council for the year 2024/2025
6	Appointments for the year 2024/2025: <ol style="list-style-type: none">1. Appointment of Members to the HR Committee2. Appointment of Tree Adviser (currently Dr Helen Bynum)3. Appointment of members to SCPT Liaison group (Currently the Clerk and Cllr Drane)4. Appointment of a member to the ESC Community Partnership (Currently the Chair of the Council)
7	To sign as an accurate record the minutes of the previous meeting, 17 April 2024
8	To declare the meeting open for questions and comments from members of the public
9	Chair's Report
10	Reports: (a) County Councillor, (b) District Councillor and (c) Police
11	Planning: (a) To consider planning applications received since the last meeting (b) Updates on previously considered applications, if any (c) To note the publication of the local validation list
12	Village Matters: (b) Legal action – update (c) Assets of Community Value – progress report (d) Issues regarding straw etc on the highway (e) Notice board repairs (f) Blocked bridleway at Ellough (h) Future articles for Sheaf Magazine (i) Cemetery and Chapel – to approve recommended works to trees (j) Offer of bulbs for planting (k) Fallen tree in Sotterley Road
13	Playing Field: Proposed new lease – progress report.
14	Finance: (a) To approve payment of outstanding invoices (b) To note the current financial situation and bank reconciliation at as 30 April 2024 (c) To review the signatories for the Council's bank account (d) To sign the Certificate of Exemption from External Audit for the year to 31 March 2024 (e) To note the purchase of a new laptop computer
15	Correspondence
16	Requests for items to be placed on the next agenda
	Date of Next Meeting: Wednesday 19th June 2024