

# SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH

## Joint Parish Council

Clerk to the Council: Mr S C Blackburn, Spring Cottage, Hares Lane, Westhall, Halesworth, IP19 8RG

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Councillors are summoned to a meeting of Shadingfield, Sotterley, Willingham and Ellough Joint Parish Council to be held at **SHADINGFIELD VILLAGE HALL** on **WEDNESDAY 16<sup>th</sup> OCTOBER 2024** starting at 7.00 pm.

Members of the public, proprietors of businesses and the press are welcome to attend.



Steve Blackburn  
Clerk to the Council  
10 October 2024

### AGENDA

1	Apologies for absence
2	Declarations of interests
3	To sign as an accurate record the minutes of the meeting held on 18 September 2024
4	Chair's Opening Statement
5	Meeting open for questions and comments from members of the public
6	Reports from County and District Councillors
7	<u>Community</u> (a) Planning Applications: To consider planning applications received since the last meeting including any received after publication of the agenda and to note updates on previously considered applications: (b) Restarting the luncheon club (c) Village Fair (d) Donation and planting of trees
8	<u>Infrastructure</u> (a) Sotterley Chapel and Cemetery – update from recent meetings (b) Missing road sign - update (c) Old telephone box, Church Road
9	<u>Communication</u> (a) Report from Communications working group (if any) (b) To consider the creation of a .gov domain and related email addresses
10	Council Operations  (a) Finance: To note the financial situation and bank reconciliations as at 30 September 2024  (b) To approve payment of outstanding invoices  (c) Formation of a HR Committee and update on recruitment of a new Clerk  (d) Budget: To consider initial proposals for the Council's budget for 2025/2026  (e) To review the Council's Financial Risk Assessment and Statement of Internal Controls
11	Other items for discussion

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